

THESIS SUPERVISION GUIDELINES

I am more than happy to work with you as your thesis supervisor. To ensure that our collaboration is successful, however, I would like to ask you to familiarize yourself with the following guidelines about the work we are going to do together:

1) TOPIC SELECTION

My research interests: translation, classic and contemporary detective fiction, popular culture, television studies, new media, terrorism studies.

I am open to topic suggestions outside my areas of interest as well, but these are the topics I can give you the most help with.

It's perfectly alright if you don't have a fully formed idea for your thesis right away, I am happy to help you brainstorm and narrow down your topic. However, I do expect you **to have some sort of an idea, a general topic or topics that you would be interested in** working on. N.B: It is not the supervisor's job to come up with a topic for you!

2) RESEARCH

After selecting / narrowing down your topic, your next step should be **preparing a working bibliography of 15-20 items**. Preparing the bibliography contributes towards your grade and the time and effort you put into it will be taken into consideration.

If I have research materials (books and articles) that are pertinent to your topic, I am going to share them with you. However, finding sources and materials for you is, once again, not the supervisor's job. I expect you to visit the institute library and the university library to look for sources, and to familiarize yourself with the electronic sources available and conduct your research independently. If you are not certain where to begin, I am happy to give you advice and I can also accompany you once to the institute library to help you begin your research.

3) WRITING

You are expected to work at your own pace and budget your time wisely.

All written materials should be sent to me in email and I will provide my notes and corrections using the Track changes function in MS Words. Consultations, however, are conducted in person (unless you are away on Erasmus etc.). Please, **allow me one week to read and correct anything you send me**. (The same applies to requests for letters of recommendation.) If you don't know how Track changes works, you can find many videos about it on YouTube.

E. g.: <https://www.youtube.com/watch?v=hkcumU7VJFU>

→ I will correct every mistake only once: if I already indicated a mistake in a previous version of your paper and it is still not corrected in the next version, I will not correct it again. I expect my corrections to be reflected in the updated versions of your paper.

→ It is not the supervisor's job to correct all your language / grammar mistakes. I will indicate the first occurrence of a recurring mistake, but I will not correct them all.

→ The same applies to formatting mistakes: you are expected to be familiar with MLA at this point, so I am not going to correct all the mistakes in your references (if there are any). Please, download the thesis guidelines from the institute website and familiarize yourself with the requirements:

BA: http://ieas.unideb.hu/admin/file_11618.doc

MA: http://ieas.unideb.hu/admin/file_8111.doc

You can request 2 weeks' extension after the thesis submission deadline. Please, be aware that while I will always sign your request, **I will not be available for final revisions and corrections in these last 2 weeks**. This extension period is for you to put your final touches to your paper based on our previous consultations, not for requesting last-minute notes and corrections.

Thank you for your cooperation!